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**THE ROYAL BOROUGH OF KINGSTON UPON THAMES  
APPLICATION FOR A PERMANENT STREET TRADING  
LICENCE LONDON LOCAL AUTHORITIES ACT 1990 (as  
amended)**

**Application for a permanent pitch licence for trading at a specified location. A successful application will initially be granted for 12 months with renewals valid for a 3-year period. PLEASE CONTACT THE LICENSING TEAM BEFORE MAKING AN APPLICATION.**

Please complete all questions on the form. If you have nothing to record, please state 'not applicable' or 'none'. If you are completing this form by hand, please write legibly in block capitals using black ink. You may wish to keep a copy of the completed form for your records.

**You must ensure that your application is submitted at least 28 days before you wish to start trading. Any application received after this time may be rejected. The fee is not refundable.**

**Part 1 – Personal details (licence is held in the name of an individual and cannot be held in a company name)**

1. Full name of applicant (must be individual) Po Ling Chan		I would like to make the payment by Debit Card
2. Home address (including postcode)  [REDACTED]		
3. Date of birth [REDACTED]		
4. Email address [REDACTED]	5. Telephone number [REDACTED]	
6. Trading name of business (if any) IN-TAC (0310) COMPANY LIMITED		

**Part 2 – Details of activity**

**7. Days you wish to trade**

Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input checked="" type="checkbox"/>	Thursday	<input checked="" type="checkbox"/>
Friday	<input checked="" type="checkbox"/>	Saturday	<input checked="" type="checkbox"/>	Sunday	<input checked="" type="checkbox"/>		

**8. Where do you wish to trade? (Give street name and exact location and provide a plan)**  
Thames Sides, Kingston upon Thames, KT11PX  
On the pavement South of Turks  
Boatyard ( as indicated on the attached site plan)

**9. Please give day times you wish to trade.**

01/05/2025 – 30/04/2026

(every Wednesday to Sunday, from 9:30am – 5:00pm)

**10. If trading on private land do you have written authority from the Landowner / Tenant**

Yes

No

**Provide contact details including a contact telephone number**

**11. Describe the structure from which you intend to sell goods or services** (e.g. stall, vehicle, stand etc.) I would like to sell Clear Broth Beef Brisket Noodles, Beef Tripe Noodles, Wonton Noodles, Chicken soup,

Hong Kong-style milk tea, lemon tea Shaved Ice

**and give approximate size**

**Length** 300cm

**Width** 300cm

**Height** 206cm

**12. Articles, goods, or services in which you wish to trade** (full details of commodities list are detailed at the end of this document)

<b>Clothing</b>	<input type="checkbox"/>	<b>Flowers</b>	<input type="checkbox"/>	<b>Fruit &amp; Vegetables</b>	<input type="checkbox"/>
<b>Pre-packed Groceries</b>	<input type="checkbox"/>	<b>Household Goods</b>	<input type="checkbox"/>	<b>Toiletries &amp; Cosmetics</b>	<input type="checkbox"/>
<b>Kitchen / Dining</b>		<b>Soft Furnishings</b>		<b>Electrical &amp;</b>	
<b>Audio/Visual</b>	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>Travel Accessories</b>	<input type="checkbox"/>	<b>Jewellery &amp; Accessories</b>	<input type="checkbox"/>	<b>Stationary</b>	<input type="checkbox"/>
<b>Toys</b>	<input type="checkbox"/>	<b>Tools, DIY &amp; Gardening</b>	<input type="checkbox"/>	<b>Furniture</b>	<input type="checkbox"/>
<b>Sports Equipment</b>	<input type="checkbox"/>	<b>Pet Supplies</b>	<input type="checkbox"/>	<b>Arts &amp; Crafts</b>	<input type="checkbox"/>
<b>Textiles</b>	<input type="checkbox"/>	<b>Miscellaneous</b>	<input type="checkbox"/>	<b>Hot &amp; Cold</b>	<input checked="" type="checkbox"/>
				<b>Food</b> (ready to eat)	

**Part 3 – Details of successor**

Relative of applicant associated with or dependant on street trading to be the successor of the licensee (if issued)

**13. Full name of relative**

██████████



**Part 6—Further details**

- **Have you traded in this borough before? Yes**    
**No If yes give details**

I successfully applied temporary street trading licence for six month in November (01/11/24-30/4/25). I sell Beef Brisket Noodles, chicken soup, milk tea and lemon tea at Thames Side (KT11PX), which was very popular with customers.

- **Do you hold a street trading licence in this or any other London borough? Yes If yes**    
**give details**

My temporary street trading licence number is 24/01375/STT21. (please follow my attachment) Trading Name is In-Tac (0310) Company Limited  
To sell Hot and Cold food from 01/11/2024 to 30/04/2025 (every Tuesday to Saturday from 09:00am to 16:00pm)

**Part 7 – relevant offences**

**23. Have you been convicted of any offence involving:-**

Dishonesty, theft, or fraud	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Violence	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Indecency	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**24. Have you been convicted of any offence involving non-compliance with requirements relating to:-**

Public Health	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Health & Safety at Work	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Food and Food Hygiene	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Trading Standards	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Fair Trading	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**Part 8 – Important Notes**


**The following MUST be submitted with your application**

- a) The appropriate fee. See guidance note over page for details
- b) Two full face passport sized photographs. See guidance note over page for details
- c) Scaled plan which shows the location that you wish to trade from
- d) Evidence of Public Liability Insurance cover to the minimum value of £5,000,000 for the pitch
- e) Evidence of your trade waste agreement to remove rubbish at the end of the day

**Part 9- Signature**

The form must be signed by the applicant.

I wish to apply for a street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution and the loss of any licence granted.

Signature: 	
Print Name: Po Ling Chan	Date: 18/3/2025

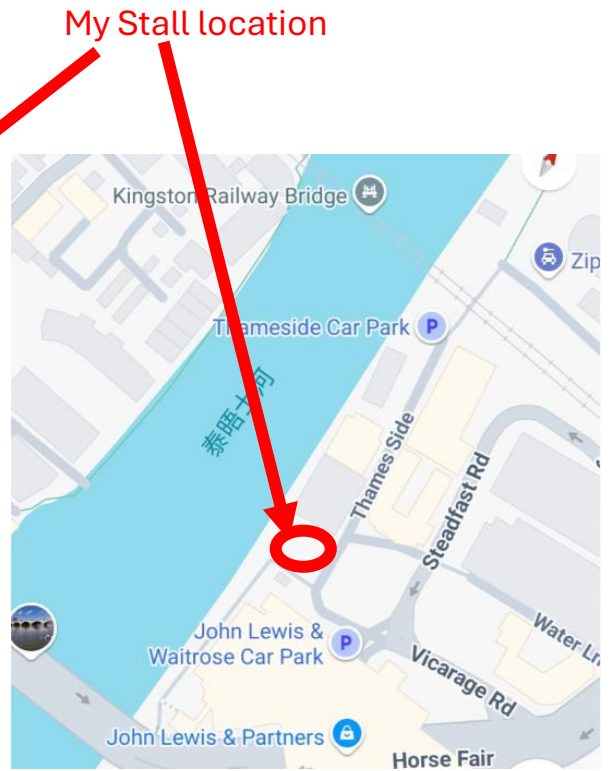
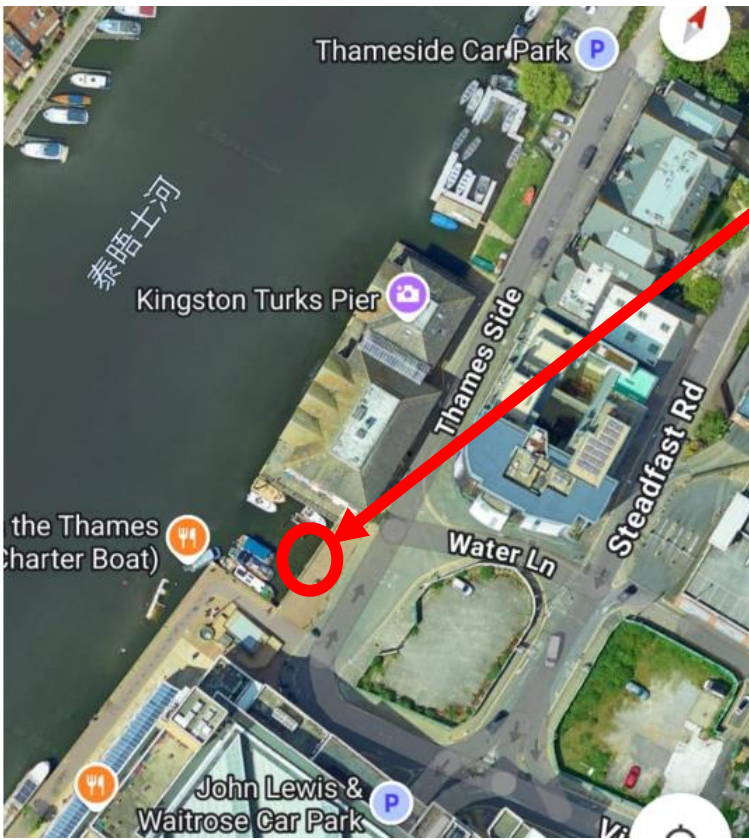
Please note that the granting of a street trading licence does not permit road closures or suspension of parking bays. Applications for road closures and/or suspension of parking bays will need to be made separately to the Council's Highways Department and will incur separate fees and charges.

**Freedom of information**  
The Freedom of Information Act gives people the right to obtain information held by public authorities unless there are good reasons to keep it confidential. Please be aware that information supplied on this form may be released in response to a freedom of information request. To comply with financial regulations, details of license holders may also be disclosed to authorised Government agencies

# IN-TAC Food trading street location and design

Location: Thames side

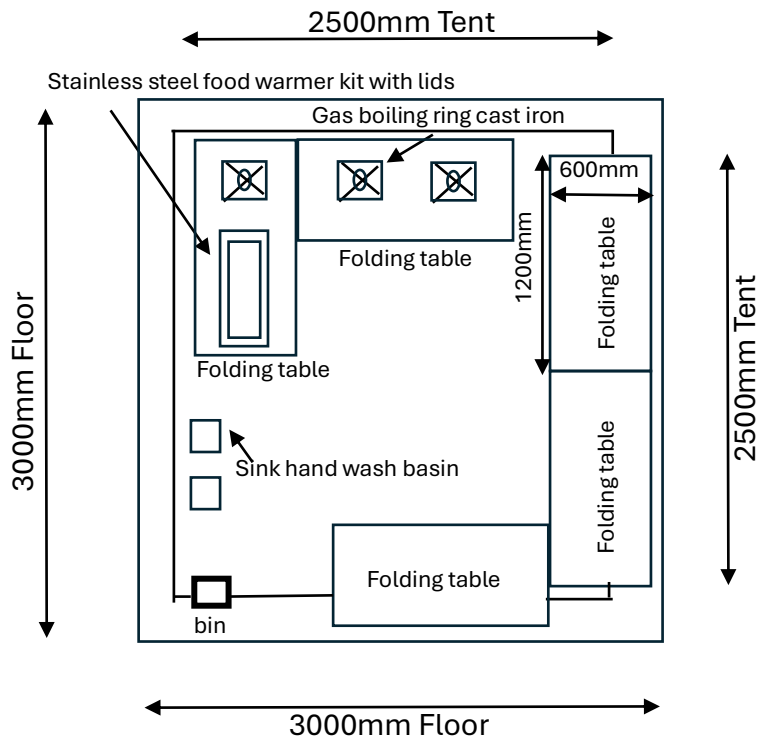
My Stall location



I would like to design in stand stall.



Flooring plan



Equipment photo:



Sink hand wash basin



Gas boiling ring cast iron



Stainless steel food warmer kit with lids



Folding table



bin