

Official use only:	Date received
Payment received	Case Ref:



**THE ROYAL BOROUGH OF KINGSTON UPON THAMES
APPLICATION FOR A TEMPORARY STREET TRADING LICENCE - more than one day
LONDON LOCAL AUTHORITIES ACT 1990 (as amended)**

Application for a temporary Street Trading licence valid for a period between two days and six months at a specified location. PLEASE CONTACT THE LICENSING TEAM BEFORE MAKING AN APPLICATION.

Please complete all questions on the form. If you have nothing to record, please state 'not applicable' or 'none'. If you are completing this form by hand, please write legibly in block capitals using black ink. You may wish to keep a copy of the completed form for your records.

You must ensure that your application is submitted at least 35 days before you wish to start trading. Any application received after this time may be rejected. The fee is not refundable.

Part 1 - Personal details (licence is held in the name of an individual and cannot be held in a company name)

1. Full name of applicant (must be individual) Feng Bo	
2. Home address (including postcode) [REDACTED]	
3. Date of birth [REDACTED]	
4. Email address [REDACTED]	5. Telephone number [REDACTED]
6. Trading name of business (if any) SKYHANS LTD	

Part 2 - Details of activity

7. Where do you wish to trade? (Give street name and exact location and provide a plan) Between The Ashdown road and The Road A307 by the corner of the side road as shown on plan attached.	
8. Days you wish to trade	
Monday <input checked="" type="checkbox"/>	Tuesday <input checked="" type="checkbox"/> Wednesday <input checked="" type="checkbox"/> Thursday <input checked="" type="checkbox"/>
Friday <input checked="" type="checkbox"/>	Saturday <input checked="" type="checkbox"/> Sunday <input type="checkbox"/>

8. Please give dates (if applicable) and times you wish to trade

Monday to Saturday From The 8am to 6pm

10. If trading on private land do you have written authority from the Landowner / Tenant Yes No
Provide contact details including a contact telephone number

There a Public Area

11. Describe the structure from which you intend to sell goods or services (e.g. stall, vehicle, stand etc.)

I will be trading from a trailer, see photo attached.

and give approximate size

Length 430 cm	Width 190cm	Height 200cm
----------------------	--------------------	---------------------

12. Articles, goods, or services in which you wish to trade (full details of the commodities list adopted by Kingston Council are available on our website)

Clothing	Flowers	Fruit & Vegetables
Pre-packed Groceries	Household Goods	Toiletries & Cosmetics
Kitchen / Dining	Soft Furnishings	Electrical & Audio/Visual
Travel Accessories	Jewellery & Accessories	Stationary
Toys	Tools, DIY & Gardening	Furniture
Sports Equipment	Pet Supplies	Arts & Crafts
Textiles	Miscellaneous	Hot & Cold Food (ready to eat)

13. Sale of Food Only

(a) Name and contact telephone number of the Local Authority where the business is registered

0208547500, Kingston Council,

(b) Give details of Food Hygiene training for you and any staff (e.g. Foundation in Food Hygiene Certificate)

Name: Bo Feng **Qualification:** Level 2 HACCP in Catering **Date:**13/April/2023

Name: **Qualification:** **Date:**

(c) State the type of food(s) which will be sold: Ordinary Chinese food: Chicken roll, All kinds of stir fried vegetables, Chili Beef, Egg Fried Rice, etc. Oriental Food, Chinese Food, North region of China Cuisine.

(d) State the location of toilet facilities to be used: The Public Toilet near by in car park.


(e) Is there a documented hazard analysis system, such as Safer Food Better Business (SFBB) for your food operation?
 Yes No

(f) Please state what hand washing equipment you will use, e.g. sole use portable WHB/shared use WHB
A fix sink for hand washing installed

(g) Please state what equipment washing facilities you will use, e.g. single sink/double sink
A Single sink and A Double Sink there link with a electrical hot and cold water heating system with a self drainage Barrel for the fresh and wast water.'

See guidance note at end of application for further information.

14. Address where the receptacle / stall will be stored outside trading hours



15. Have you traded in this borough before? Yes | | No ||
If yes give details

16. Do you hold a street trading licence in this or any other London borough? Yes | | No ||
If yes give details

Part 3 - Important Notes


The following MUST be submitted with your application:

- a) The appropriate fee. See schedule of licensing fees on www.kingston.gov.uk
- b) Two full face passport sized photographs. See guidance note over page for details
- c) Evidence of Public Liability Insurance cover to the minimum value of £5,000,000 for street trading
- d) A plan of the proposed location

Part 4- Signature

The form must be signed by the applicant.

I wish to apply for a temporary street trading licence and confirm that the information given by me on this form is correct. I realise that giving false information could lead to prosecution and the loss of any licence granted.

Signature: 	
Print Name: Bo Feng	Date: 13/11/2024

See over page for details on how to pay

Please note that the granting of a temporary street trading licence does not permit road closures or suspension of parking bays. Applications for road closures and/or suspension of parking bays will need to be made separately to the Council's Highways Department and will incur separate fees and charges.

Freedom of information

The Freedom of Information Act gives people the right to obtain information held by public authorities unless there are good reasons to keep it confidential. Please be aware that information supplied on this form may be released in response to a freedom of information request. To comply with financial regulations, details of license holders may also be disclosed to authorised Government agencies.

Proposed trading location



Measurements of trailer

