



Community Resilience Fund

#bettertogether



Introduction

Thank you for your interest in Kingston Community Resilience Fund. This guide aims to provide you with all of the information you will need to:

- Decide whether the funding is right for your community group or organisation
- Know what information you will need to make an application
- Access support to make an application, if you need it

The application form for this funding is online. It may be easier to decide whether to make an application for funding if you review the questions you will be asked beforehand. This document aims to provide you with that information.

Application support

The council's Voluntary and Community Sector Partnerships Officer is available to support organisations to develop their bid. This officer is independent of the team that assess the applications. Please email strategy@kingston.gov.uk for assistance in developing a bid.

Some applicants may be less confident making applications digitally - because of this, the Community Resilience Fund operates an **application support service**, through which you can access a face to face or video call appointment to complete the digital form. Translators are also available through this service. Please email strategy@kingston.gov.uk or call the contact centre on 0208 547 5000 if you would like more information about this support.

About the fund

In April, Kingston Council launched a fund of £720,000 to support our voluntary, cultural and community groups across the borough. Funding has already been made available to help residents with the rising cost of living through Kingston's allocation from the UK Government's Household Support Fund - the Kingston Community Resilience Fund fund aims to support voluntary, cultural and community groups to survive the cost of living crisis themselves, strengthening our communities and enabling them to thrive.

Delivering community resilience in the context of this fund refers to services that promote independence, reduce social isolation and tackle poverty and / or inequality, often through the development of community support and networks that bring people together.

The fund is running for one year from 18 April 2023, with three opportunities to apply for funding at three different times during the year. These are:

18th Apr - 31st May 2023 Tranche 1 - Funding round open

1st June - 30th June 2023 Tranche 1 - Decisions and distribution

1st Sept - 16th Oct 2023 Tranche 2 - Funding round open

17th Oct - 17th Nov 2023 Tranche 2 - Decisions and distribution

3rd Jan - 12th Feb 2024 Tranche 3 - Funding round open

12th Feb - 12th Mar 2024 Tranche 3 - Decisions and distribution



The application form

This form is estimated to take:

- Half an hour to complete if you are applying for core costs
- 45 minutes to complete if you are applying for a small project
- An hour to complete if you are applying for a large project

Please note that these estimates are based on time taken to complete the form, and do not include the time taken to collect evidence or consider and design the projects.

The online application form does not have a save function and applications will need to be completed in one sitting. Please make sure you have all the appropriate information and attachments needed ready at the point of starting the application form.

Your organisation or community group's request for funding will only be seen by the Council to consider after

- all the application questions are completed
- all the required documents are provided
and
- you agree to the Declaration and **press submit** at the end of the form.

You will know you have sent the application as a confirmation email will be sent to the two contacts on the application form.

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Types of grants available

Core Costs

Through this fund, you can apply for the council to reimburse an increase in an organisation's rent, energy or combined bills up to a maximum value of £3,000 across the three tranches of funding. In the current funding round (Tranche 3) the council is inviting you to compare your bills for April - June 2022 and April - June 2023, and apply for the council to reimburse the difference.

We know that organisations have been making difficult decisions between providing services and support for our communities or paying these rising costs. This fund aims to reduce this impact, enabling our community groups to keep doing what they do best.



Funding will be awarded based on how the organisation supports the borough to be resilient. Organisations can also apply for other Community Resilience Funding Routes using a separate funding application.

[View the application process for Core Costs.](#)

Small projects

Through this fund, the council will award up to £5,000 to maintain an existing project, expand an existing project or develop a project that delivers a community resilience response. Organisations will provide a short proposal or a description of an existing project with what the money will be used for, and funding will be awarded based on how the response supports the borough to be resilient.

[View the application process for Small Projects.](#)

Large projects

Through this fund, the council will award up to £20,000 to develop a new approach (exceptional applications over £20,000 may be considered). Organisations will need to provide a detailed proposal and will be required to provide outcomes monitoring. Funding will be awarded based on how the new approach supports the borough to be resilient. Where a project has been piloted before, and the request is to deliver a similar project taking into account feedback from the previous pilot, you are welcome to apply for the fund.

[View the application process for Large Projects.](#)

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Can I apply for Core Costs in each funding round?

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Can we apply for Core Costs if we have more than one building and bill?

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What projects can and cannot be funded?

There are activities that the Community Resilience Fund will not fund. It will not fund activities normally undertaken by statutory organisations, minibuses, endowments (to provide a source of income), political activities, or historic activities. The council takes an inclusive approach to funding so this council grant cannot be used for the promotion of a single faith.

Organisations cannot apply for funding for infrastructure or capital projects such as IT infrastructure, major building works, or rent for larger premises. The establishment of community kitchens are the exception to this as a key priority for the council. Organisations cannot bid for funding to further distribute to other organisations or individuals as grants.

What type of projects are likely to be funded?

Community resilience in the context of this fund refers to services, support or projects that promote independence, reduce social isolation and tackle poverty and / or inequality, often through the development of community support and networks that bring people together.

Can our organisation apply for more than one type of funding?

Yes. An organisation or community group can apply for more than one funding type at any one time. Submitting an application for both Core Costs and a Small Project or Core Cost and a Large Project are welcome, however it would be unusual for an organisation to be successful in both Small and Large Projects as the Council wishes to increase resilience across the borough and ensure the deliverability of projects.

When does the funding need to be used by?

The funding must be used to establish and deliver the applicant's proposed outcomes within 12 months of any funding award.

We received funding in the previous funding rounds, can we apply again?

Yes. However, the council will need to be confident the organisation can successfully deliver previously awarded projects, and that a Tranche 3 award is not likely to adversely impact the outcomes of the previously funded projects.

Can we apply for more than one of the Council's Grants?

Yes. Applicants can apply for any funding options they see as appropriate. The Council may cross-check with other funding streams to ensure that funding is not being duplicated.

Can we apply if our organisation or community group is not based within the borough?

The funding is targeted towards supporting voluntary, cultural and community sector organisations and community groups in Kingston borough to thrive. Where the majority of your services are delivered within and for Kingston's community you are welcome to apply.



You will be asked if 80% or more of your service users are Kingston residents as part of the application process. Groups do not have to be based in Kingston to apply.

Types of organisations

Can we bid if we are not a community group or voluntary sector organisation?

Yes. There is an option to specify the structure of your organisation or community group if it is not one of those listed in the application form. The Council will need to be confident that the funding will be used appropriately, not for profit and that the project has assurances in place to evidence this. Collaborative applications are also encouraged where this will assist a smaller group to provide these assurances.

Can we apply if we are a faith organisation?

Faith based organisations are welcome to apply to this fund. The council takes an inclusive approach to funding so this council grant cannot be used for the promotion of a single faith and we encourage applications that are inclusive.

Can we apply if we are a 'Ltd. (Limited) company'?

Limited (Ltd.) companies are not excluded from applying for the Community Resilience Fund but the local authority will need to be assured by the application that the funding will be used for the benefit of the community and not for profit. There must be no charge to the community to use the service. It must be a new or different offer that shows a benefit to the local community, not expanding an existing business. There must be clear measurables in place to show that this is happening.

Applying as a collective of organisations

How do we apply as a collective of organisations?

Where you are applying as a collective of organisations, you will need to make one organisation the responsible lead organisation. That organisation will be responsible financially and for the outcomes of the bid. They will sub-contract the other organisations to deliver and will distribute funds to other partners. The primary and secondary named persons should both be from the lead organisation.

Support for applications

Can the Council provide advice on whether my project is likely to be successful?

The council's Voluntary and Community Sector Partnerships Officer is available to support organisations to develop their bid. This officer is independent of the team that assess the applications. Please email strategy@kingston.gov.uk for assistance in developing a bid.



We were unsuccessful with our project in previous rounds of funding - can we apply again?

If a bid was not successful in tranche 1 or 2 it will need to be changed to be reassessed for Tranche 3. Kevin.taylor@kingston.gov.uk is available to provide guidance on improving bids that have previously been unsuccessful.

What is meant by ‘endowment’?

An organisation is not able to redistribute funding awarded through this grant to other organisations or individuals. The applicant cannot give the money to another organisation as a gift or a source of income and cannot add the funding to an investment portfolio or endowment fund.

Who are residents with a ‘protected characteristic’ or a priority group according to the Inclusive Kingston Strategy¹ and expressed in the funding application?

‘Protected characteristics’ represent aspects of identity that are legally protected from discrimination: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sexual orientation.

*Since October 2023 Kingston Council has resolved to treat ‘Care Experience’ as a protected characteristic. Represented in the application as: Children in Care or who have been in Care.

Priority groups include those groups who are at particular risk of disadvantage but are poorly captured by equalities, represented in the application as : UK Armed Forces Veteran, Gypsy and Irish traveller communities, homeless households and rough sleepers, people with experience of the criminal justice system, refugees and asylum seekers, and unpaid carers.

¹ <https://www.kingston.gov.uk/downloads/file/1005/inclusive-kingston-full-strategy>



Applying for Core Costs funding

How long will this take?

We estimate that this application will take approximately half an hour to complete. If you are completing this exercise for multiple sites or types of bills (e.g. rent, electricity and gas for three properties) it will take longer.

What will I need to have available to complete the application?

For all funding routes you are asked to give examples of how you publicise your organisation or community group. If this information is not available online you have the option to upload a leaflet or poster.

Only for core costs funding: You will be required to upload evidence of energy, rent and / or combined bills for April, May and June 2022, plus bills for April, May and June 2023. You will be using these to calculate any increase in your energy, rent or combined costs. You can get assistance to scan these documents at your local library.

Please make sure these are clearly marked with the name of your organisation or community group, the site name, core cost of the bill, month and year.

About the fund

Through this fund, you can apply for the council to reimburse any increase in an organisation's rent, energy or combined bills up to a maximum value of £3,000 across the three tranches of funding.

The Core Cost funding for this round of funding is where there is an increase in your core energy or rent costs (or both) between the 3 month period of:

April, May and June 2022

and

April, May and June 2023

Evidence of your spend and the financial increase incurred can be shown with energy bills, rent bills or combined energy and rent bills. These are to be uploaded as part of the funding application.

If your application is successful, the council will reimburse the calculated difference between these core costs.

Funding will be awarded based on how the organisation supports the borough to be resilient.

You **MUST** ensure your bills are clearly marked with the name of your organisation or community group, the site name, core cost of the bill, month and year.

If you would like support to scan these documents, you can make an appointment with the Community Resilience Fund application support service by emailing strategy@kingston.gov.uk or you can visit your local library for assistance. If you have any issues in uploading these documents please email them directly to strategy@kingston.gov.uk with your application reference number.



The questions on the application

Below are the questions you will be asked to make an application for this grant funding.

Question 1: Have you previously received financial assistance for Core Costs through Route 1 of Community Resilience Fund?

- Yes/No
- If yes, How much has your community group received so far from this fund? £

A maximum value of £3,000 across the three tranches of funding is available. Please note if you have already claimed the maximum £3000 no further Core Cost Funding is available.

Question 2: Please provide contact details for two of your organisation's main contacts.

Question 3: Which of these two people should we contact about the financial details of the organisation, e.g. bank account details, should this application be successful?

Question 4: What is the name of your organisation or community group?

Question 5: What is the address of your organisation or community group?

Question 6: Please give examples of where we can find your organisation or community group online.

Please note that this can be as simple as posts on social media and does not need to be a stand-alone website or account. If you do not have any online posts please provide copies of a poster or leaflet. This helps the council to understand your organisation or community group and how you reach members or residents. If applicable you can upload an example of how. This could include your posters or leaflets. (maximum one image or PDF)

Question 7: What is the structure of your organisation or community group?

Question 8: What does your organisation or community group do? (maximum 100 words)

Question 9: Does the organisation or community group target support or projects towards residents with a protected characteristic or a priority group according to the Inclusive Kingston Strategy²?

Question 10: Does the organisation or community group (or branch of the organisation) work primarily with Kingston residents with at least 80% of those supported living within the borough? If your organisation or community group does not record this do you estimate that at least 80% of those supported are living in Kingston?

Question 11: Do you support the whole borough, a neighbourhood or a community?

Question 12: General questions

- Does the group have a written constitution or memorandum and articles or a set of rules that establishes it as a voluntary, community, faith or other not-for-profit organisation?

² <https://www.kingston.gov.uk/downloads/file/1005/inclusive-kingston-full-strategy>



- Does the group have a management committee or board of trustees with at least three members?
- Does the group have a lead for safeguarding who is responsible for ensuring that volunteers / staff are appropriately and regularly trained and skilled in safeguarding?
- Does the group have a bank or building society account in the name of the organisation or community group?
- Does the group have at least two unrelated people to authorise cheques and make withdrawals?
- Does the group have an accounting system such as annual accounts to record income and expenditure?

Question 13: The council wishes to support organisations and community groups that work to achieve the aims of the Kingston Voluntary and Community Sector Strategy, Empowering People, Strengthening Communities. This strategy has five objectives. Using examples, tell us how you support one or more of these five objectives? (300 words).

- Work with others to tackle community challenges
- Identify need using data, evidence and community voices
- Transform and adapt to meet emerging need and respond to inequality
- Build on the diverse strengths of communities
- Actively promote equality, diversity and inclusion and reject discrimination

Question 14: Who does your organisation or community group work with, and how do you reach out to new members? What is the approximate number of residents that are linked with your organisation or community group? (100 words)

Question 15: How many sites with separate billing do you operate?

Question 16: For each site and category of core cost, please type in the costs incurred for April - June 2022 and April - June 2023 in the boxes provided.

The form will help you calculate the difference.

Upload the corresponding bills. Each bill should be clearly marked with the name of your organisation or community group, the site, and highlight the core cost, month and year. Your application can only be considered if you upload the corresponding bills as evidence of your costs during these periods.

If you would like support to scan these documents, you can make an appointment with the Community Resilience Fund application support service by emailing strategy@kingston.gov.uk or you can visit your local library for assistance with this. If you have any issues in uploading these documents please email them directly to strategy@kingston.gov.uk with your application reference number.

Question 17: Does the organisation or community group agree to the [Declaration](#)?

Frequently asked questions - Core Costs

Can we apply for staff costs in Core Costs?

While you are not able to apply for staff costs through the Core Costs, organisations are encouraged to review the criteria for the 'Small Projects' funding stream, where you are able



to apply for funding to maintain a small project. Staff costs to enable the maintenance of a response would be considered as part of this funding stream.

Can we apply for core costs without providing comparative earlier bills?

Applications **must** provide comparable evidence. Where an organisation has moved to a new larger premises or has established a premises this funding will not be awarded as this core cost increase was an anticipated increase and was not as a result of inflationary pressures.

Where you are billed for energy or rent on a six monthly basis, please apply, sending in your supporting evidence, and we will be in touch.

Can I apply for Core Costs in each funding round?

Yes. Applications can be made for Core Cost across the 3 funding rounds. However please be aware the maximum funding of £3000 for Core Costs applies as a total across the 3 periods of funding.

Can we apply for Core Costs if we have more than one building and bill?

Yes. You can apply for multiple sites. The digital application process will support you to do this. Please have all bills ready when you start the application process, and please clearly mark at the top of each bill which site and month they relate to. These should be submitted as one PDF. If you have any issue uploading this due to the size of the PDF please email this directly to strategy@kingston.gov.uk with your reference number.



Applying for Small Projects funding

About this funding

Through this funding, the council wishes to support approaches that aim to achieve the aims of the Kingston Voluntary and Community Sector Strategy, Empowering People, Strengthening Communities. Organisations will be asked to provide information about how this project will improve outcomes for the community, and how they will know that they have made a difference.

Existing projects or those that are expanding existing projects are welcome to apply.

How long will this take?

We estimate that this application will take approximately 45 minutes to complete.

What will I need to have available to complete the application?

For all funding routes you are asked to give examples of how you publicise your organisation or community group. If this information is not available online you have the option to upload a leaflet or poster.

For small projects: You will need to upload your organisation or community group's Safeguarding Policy. A maximum of two documents can be uploaded, preferably as a PDF file.

About the fund

Up to £5,000 to maintain or develop a community resilience response. Organisations will provide a short proposal and funding will be awarded based on how the response supports the borough to be resilient.

The questions on the application

Below are the questions you will answer to make an application for Small Projects grant funding.

Question 1: Please provide contact details for two of your organisation's main contacts.

Question 2: Which of these two people should we contact about the financial details of the organisation, e.g. bank account details, should this application be successful?

Question 3: What is the name of your organisation or community group?

Question 4: What is the address of your organisation or community group?

Question 5: Please give examples of where we can find your organisation or community group online. Please note that this can be as simple as posts on social media and does not need to be a stand-alone website or account. If you do not have any online posts please provide copies of your posters or leaflets. This helps the council to understand your organisation or community group and how you reach members or residents.

If applicable you can upload an example. This could include your posters or leaflets. (maximum one image or PDF)

Question 6: What is the structure of your organisation or community group?



Question 7: What does your organisation or community group do? (maximum 100 words)

Question 8: Does the organisation or community group target support or projects towards residents with a protected characteristic or a priority group according to the Inclusive Kingston Strategy³?

Question 9: Does the organisation or community group (or branch of the organisation) work primarily with Kingston residents with at least 80% of those supported living within the borough? If your organisation or community group does not record this do you estimate that at least 80% of those supported are living in Kingston?

Question 10: Do you support the whole borough, a neighbourhood or a community? (select option)

Question 11: General questions

- Does the group have a written constitution or memorandum and articles or a set of rules that establishes it as a voluntary, community, faith or other not-for-profit organisation?
- Does the group have a management committee or board of trustees with at least three members?
- Does the group have a lead for safeguarding who is responsible for ensuring that volunteers / staff are appropriately and regularly trained and skilled in safeguarding?
 - Please upload your safeguarding policy
- Does the group have a bank or building society account in the name of the organisation or community group?
- Does the group have at least two unrelated people to authorise cheques and make withdrawals?
- Does the group have an accounting system such as annual accounts to record income and expenditure?

Question 12: The council wishes to support organisations and community groups that work to achieve the aims of the Kingston Voluntary and Community Sector Strategy, Empowering People, Strengthening Communities.

This strategy has five objectives. Using examples, tell us how you support one or more of these five objectives? (300 words).

- Work with others to tackle community challenges
- Identify need using data, evidence and community voices
- Transform and adapt to meet emerging need and respond to inequality
- Build on the diverse strengths of communities
- Actively promote equality, diversity and inclusion and reject discrimination

Question 13: Who does your organisation or community group work with, and how do you reach out to new members? What is the approximate number of residents that are linked with your organisation or community group? (maximum 100 words)

Project Proposal

³ <https://www.kingston.gov.uk/downloads/file/1005/inclusive-kingston-full-strategy>



Question 14: Please provide the proposal of the project you seek funding for, and be clear what the money will be used for? Please include an example of how this funding will be used to improve outcomes for the community. (maximum 300 words)

Question 15: How does this project promote independence, reduce social isolation, tackle poverty or reduce inequality? (maximum 150 words)

Question 16: What is the expected lasting impact after the funding ends? Are there any plans to continue project delivery? (maximum 150 words)

Question 17: Does the organisation or community group agree to provide a short narrative report on how the grant was used?

Question 18: What is the total value of funding you seek? (maximum £5,000)

Question 19: Does the organisation or community group agree to the Declaration?



Applying for Large Projects funding

About this funding

Through this funding, the council wishes to support new approaches that aim to achieve the aims of the Kingston Voluntary and Community Sector Strategy, Empowering People, Strengthening Communities⁴. Organisations will be asked to provide a detailed project plan, detail about how the money will be spent and an outcomes monitoring framework. Where a project has been piloted before, and the request is to deliver a similar project taking into account feedback from the previous pilot, you are welcome to apply for the fund.

How long will this take?

We estimate that this application will take approximately 1 hour to complete.

What will I need to have available to complete the application?

For all funding routes you are asked to give examples of how you publicise your organisation or community group. If this information is not available online you have the option to upload a leaflet or poster.

For large projects you will need to:

- upload your organisation or community group's Safeguarding Policy. One document can be uploaded, preferably as a PDF file.
- upload the project delivery plan

About the fund

Organisations or community groups will be awarded up to £20,000 to develop a new approach (exceptional applications over £20k may be considered). Organisations will provide a detailed proposal and outcomes monitoring. Funding will be awarded based on how the new approach supports the borough to be resilient.

The questions on the application

All the questions you will be asked as part of this application are below.

Question 1: Please provide contact details for two of your organisation's main contacts.

Question 2: Which of these two people should we contact about the financial details of the organisation, e.g. bank account details, should this application be successful?

Question 3: What is the name of your organisation or community group?

Question 4: What is the address of your organisation or community group?

Question 5: Please give examples of where we can find your organisation or community group online. Please note that this can be as simple as posts on social media and does not need to be a stand-alone website or account. If you do not have any online posts please provide copies of your posters or leaflets. This helps the council to understand your organisation or community group and how you reach members or residents.

⁴ <https://www.kingston.gov.uk/volunteering/voluntary-community-sector-strategy>



- Please specify, if not digital, how the community finds out about your organisation or community group. (maximum 50 words)
- If applicable you can upload an example of how. This could include your posters or leaflets. (maximum one image or PDF)

Question 6: What is the structure of your organisation or community group?

Question 7: What does your organisation or community group do? (maximum 100 words)

Question 8: Does the organisation or community group target support or projects towards residents with a protected characteristic or a priority group according to the Inclusive Kingston Strategy⁵?

Question 9: Does the organisation or community group (or branch of the organisation) work primarily with Kingston residents with at least 80% of those supported living within the borough? If your organisation or community group does not record this do you estimate that at least 80% of those supported are living in Kingston?

Question 10: Do you support the whole borough, a neighbourhood or a community? (select option)

Question 11: General questions

- Does the group have a written constitution or memorandum and articles or a set of rules that establishes it as a voluntary, community, faith or other not-for-profit organisation?
- Does the group have a management committee or board of trustees with at least three members?
- Does the group have a lead for safeguarding who is responsible for ensuring that volunteers / staff are appropriately and regularly trained and skilled in safeguarding?
- Please upload your safeguarding policy
- Does the group have a bank or building society account in the name of the organisation or community group?
- Does the group have at least two unrelated people to authorise cheques and make withdrawals?
- Does the group have an accounting system such as annual accounts to record income and expenditure?

Question 12: The council wishes to support organisations and community groups that work to achieve the aims of the Kingston Voluntary and Community Sector Strategy, Empowering People, Strengthening Communities. This strategy has five objectives. Using examples, tell us how you support one or more of these five objectives? (300 words).

- Work with others to tackle community challenges
- Identify need using data, evidence and community voices
- Transform and adapt to meet emerging need and respond to inequality
- Build on the diverse strengths of communities
- Actively promote equality, diversity and inclusion and reject discrimination

⁵ <https://www.kingston.gov.uk/downloads/file/1005/inclusive-kingston-full-strategy>



Question 13: Who does your organisation or community group work with, and how do you reach out to new members? What is the approximate number of residents that are linked with your organisation or community group? (100 words)

Question 14: Please provide the proposal of the project you seek funding for and the outcomes the project seeks to achieve? (300 words)

Question 15: How does this project promote independence, reduce social isolation, tackle poverty or reduce inequality? (150 words)

Question 16: What is the expected lasting impact after the funding ends? Are there any plans to continue project delivery? (150 words)

Question 17: How will the achievements of the outcomes be measured over the year? (100 words)

Question 18: Please provide a breakdown of what the money will be used for? (200 words)

Question 19: Please provide a delivery plan including the key milestones and timetable? You can upload a single page PDF document (no larger than A4 size) for your response.

Question 20: Does the group agree to provide an outcomes report setting out the achievement of outcomes? This will be published on the council's website alongside the original proposal.

Question 21: Is this organisation or community group receiving any other funding from Kingston Council? If so, what are sources, amounts and basic terms of this funding? (maximum 150 words)

Question 22: What is the total value of funding you seek? (maximum £20,000)

Question 23: Does the organisation or community group agree to the Declaration?



Community Resilience Funding Declaration

Does the organisation or community group agree to the Declaration?

By submitting this form:

- I confirm that I am the main contact in relation to the request for grant funding and that I am authorised to sign this application on behalf of the applicant organisation or community group.
- I confirm that I understand it will be a condition of any grant awarded that the grant will only be used for the purpose for which it is awarded. I undertake to use the award only for that purpose and to repay to the council any grant money that I may use for any other purpose on demand.
- I undertake to inform Kingston Council of any changes to the project, management or organisational circumstances that would affect this application post submission.
- I confirm that the organisation or community group will adhere to all Public Health England Coronavirus guidance on social distancing, self-isolation as well as advice on protecting staff, volunteers and service users.
- I confirm that any funding received from the Royal Borough of Kingston will not be used to fund activities normally undertaken by statutory organisations, major building works, minibuses, endowments (to provide a source of income), political activities, historic activities or events.
- I confirm that any funding received will enable us to carry out work with the community that is not primarily of a religious nature and does not exclude people from other faiths, or those who have no faith.
- I confirm that this funding will not be used to fund infrastructure or capital projects such as IT infrastructure, major building works, or rent for a larger premises (the establishment of community kitchens is the exception to this as a key priority for the council - however any community kitchen must have a sustainability approach beyond the funding period)
- I confirm that this funding will not be used as an endowment, e.g. to further distribute to other organisations or individuals as grants
- Please note if the application is successful an award agreement will be sent for you to sign confirming this declaration.



Receiving your funding decision

The funding decision will be sent via email to the two named contacts on the application. This will not happen until after the closing date for the funding. The council aims to consider and respond to all funding applications within one month of the closing date. This may be longer in cases of exceptional demand. If the funding request is successful you will be asked to agree to the terms and conditions of the fund and provide bank details.

Appealing your funding decision

Should the organisation or community group's application be unsuccessful an appeals route is available. Details of how to appeal a funding decision are available as part of the decision notice.

The Council's Corporate Privacy Notice

Please note: We will need to collect your personal information in order to consider your grant application. Your data will be handled in line with our [Corporate Privacy Notice](#).

By submitting the application form the organisation or community group may be contacted about related updates in line with the Corporate Privacy Notice.

Contacting the Community Resilience Fund Project Team

The project team will continue to update this guide with frequently asked questions. If you have any questions, or would like any of this information in another format, please contact: strategy@kingston.gov.uk or call our contact centre on 020 8547 5000.

